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JOB DESCRIPTION & PERSON SPECIFICATION

Job Description

KEY INFORMATION

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| **Role Title** | Senior Technician – Bradford Live |
| **Reports to** | Deputy Technical Manager |
| **Responsible for** | - |
| **Hours** | 40 |
| **Contract** | Permanent |
| **Annual Leave** | 33 days per annum, inclusive of public bank holidays |
| **Salary** | £30,000 - £31,000 (depending on skills and experience) |
| **Location** | Bradford |

ABOUT TRAFALGAR ENTERTAINMENT (TE)

Co-founded by Sir Howard Panter and Dame Rosemary Squire in 2017, Trafalgar Entertainment is a premium international live entertainment business focussed on new productions, venue ownership, Performing Arts education, theatre ticketing, the distribution of live-streaming innovative content and the provision of great theatres where people can come together to share in the experience of live entertainment. TE is home to Trafalgar Theatres, The Chiswick Cinema, Trafalgar Theatre Productions, Trafalgar Releasing, Trafalgar Tickets, Stagecoach Performing Arts, Drama Kids/Helen O’Grady Drama Academy, ticketing company London Theatre Direct, Stagedoor, Jonathan Church Theatre Productions, and Imagine Theatre.

ABOUT TRAFALGAR THEATRES

Trafalgar Theatres is the venue-operating division of TE.  We currently operate **21** venues; including 14 in the UK regions; the Trafalgar Theatre in London’s West End and the Theatre Royal in Sydney. We’re growing fast, we’re confident in what we do, and we’re ambitious about the future.  There’s never been a better time to get onboard.

We are passionate about entertainment, audiences, and the live experience and we value **Creativity, Collaboration, Excellence** and **Respect.**

ABOUT BRADFORD LIVE

Be part of a unique venues’ team in this reimagined live entertainment and events space at the heart of Bradford’s City Centre. Originally opened in 1930 the building has now been fully renovated to bring it back to its former glory as a cultural hub for the city, wider West Yorkshire area and beyond.

Our auditorium can accommodate over 3,500 fans for larger concerts and house more than 3,000 guests in our fully seated configuration. We also have the beautifully restored Ballroom and other ancillary spaces to host events all year round.

ABOUT THIS ROLE

We are recruiting for a Senior Technician. Reporting to the Deputy Technical Manager, you will support the Technical Management team in delivering all technical and associated aspects of stage and events presentation, as well as play a key role in routine maintenance of the venue.

The Senior Technician plays a key role in the delivery of all technical operations across Bradford Live’s diverse programme of live music, comedy, theatre, corporate events and private functions, they will support visiting productions, maintain venue equipment and systems, and ensure events are delivered safely, efficiently and to a high professional standard.

This is a hands-on, practical role for a technician with strong skills across sound, lighting, staging and AV, and the ability to supervise casual and freelance crew as required.

ABOUT YOU

KEY ATTRIBUTES

* Proven experience working in a mid to large-scale live event or performance venue.
* Strong practical skills across at least two of the following disciplines: lighting, sound, staging, AV, rigging.
* Confident in the use and troubleshooting of digital sound desks, lighting consoles and AV equipment.
* Experience supervising teams of technicians or casual crew in a live event environment.
* Knowledge of technical health and safety legislation and safe working practices.
* Competent in reading and interpreting technical plans and documentation.
* High level of professionalism and a strong customer-service ethos when working with artists, clients, and colleagues.
* Flexible, proactive approach and ability to remain calm under pressure.

DESIRABLE SKILLS

* Formal training in technical theatre, production or a related discipline.
* Experience of operating fire alarm panels and managing venue evacuations.
* Specialism or strong interest in sound, lighting design, or networked AV systems.
* Experience with venue management systems

JOB ROLE

KEY RESPONSIBILITIES 

* Work with visiting productions and clients to ensure technical requirements are delivered to a high standard across all event spaces.
* Operate and assist with the setup of sound, lighting, video and AV equipment as required.
* Act as a duty technician and crew supervisor on get-ins, fit-ups, show calls, and get-outs, ensuring safe, timely and efficient working practices.
* Interpret technical plans, stage layouts and production documents to ensure technical setups match client and show requirements.
* Assist the Technical Manager and Deputy Technical Manger in the day-to-day technical operations of the venue.
* Supervise and mentor casual and freelance technicians, ensuring high standards of professionalism and customer service.
* Contribute to the setup of conference and function spaces, including layout and AV support.
* Carry out routine maintenance of technical equipment and systems.
* Keep accurate records of maintenance activities, inspections and equipment checks using venue systems.
* Assist with venue maintenance tasks when required.
* Contribute to the upkeep of safe working environments by reporting faults, defects and hazards promptly.
* Work in accordance with Trafalgar Entertainment’s Health & Safety policy.
* Understand and adhere to all risk assessments and method statements for technical activities and events. Including H&S legislation and compliance.
* Follow all safe systems of work, manual handling protocols and fire safety procedures.
* Assist the Technical Manager and Deputy Technical Manager in developing the skills and capabilities of the technical team through mentoring and on-the-job training.
* Participate in team briefings, inductions and toolbox talks as required.
* Assist in the onboarding and training of casual staff, ensuring safe systems of work are clearly communicated and followed.

This is not an exhaustive list of duties, from time to time you may be required to undertake such alternative or additional duties these will be commensurate with your skills, experience, and capabilities.

Trafalgar Entertainment is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We welcome applications from people in groups where we are under-represented, for example people with disabilities, from minority ethnic groups, older returners and people who are neurodivergent.

We are curious, courageous and ambitious, empowering people to challenge and innovate in pursuit of excellence.