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JOB DESCRIPTION & PERSON SPECIFICATION

Job Description

KEY INFORMATION

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| **Role Title** | Technician |
| **Reports to** | Technical Manager and Senior Technician |
| **Responsible for** | Casuals |
| **Hours** | 2080 annual hours 200 premium hours |
| **Contract** |  |
| **Annual Leave** | 33 days per annum, inclusive of Public bank holidays |
| **Salary** | £29,758.00 |
| **Location** | London, with occasional travel |

ABOUT TRAFALGAR ENTERTAINMENT (TE)

Co-founded by Sir Howard Panter and Dame Rosemary Squire in 2017, Trafalgar Entertainment is a premium international live entertainment business focussed on new productions, venue ownership, Performing Arts education, theatre ticketing, the distribution of live-streaming innovative content and the provision of great theatres where people can come together to share in the experience of live entertainment. TE is home to Trafalgar Theatres, The Chiswick Cinema, Trafalgar Theatre Productions, Trafalgar Releasing, Trafalgar Tickets, Stagecoach Performing Arts, Drama Kids/Helen O’Grady Drama Academy, ticketing company London Theatre Direct, Stagedoor, Jonathan Church Theatre Productions, and Imagine Theatre.

ABOUT TRAFALGAR THEATRES

Trafalgar Theatres is the venue-operating division of TE. We currently operate **21** venues; including 14 in the UK regions; the Trafalgar Theatre in London’s West End and the Theatre Royal in Sydney. We’re growing fast, we’re confident in what we do, and we’re ambitious about the future. There’s never been a better time to get onboard.

We are passionate about entertainment, audiences, and the live experience and we value **Creativity, Collaboration, Excellence** and **Respect.**

ABOUT THIS ROLE

As a **Theatre Technician** you are vital to the success of our business.  You will play a pivotal role ensuring the stage and technical requirements are delivered to the highest professional standard for all performances.

You will report to the Technical Manager and assist the Senior Technicians in ensuring the smooth operation of the Churchill Theatre’s Technical Department and Building maintenance.

As **Theatre Technician**, you will be responsible for:

* Assisting with get ins & get outs.
* Show operations, and other related duties for the diverse range of productions and events staged by professional and amateur companies at the Churchill Theatre.
* Assisting with the routine maintenance of the building, as directed by Technical Manager and Senior Technicians.
* Ensuring a smooth running, efficient and safe working environment for all staff and visiting companies.
* Assisting the Technical Manager and Senior Technicians with the supervision of the Churchill Theatre’s pool of Casual Technicians to ensure that all events are appropriately staffed.
* Assisting the Technical Manager and Senior Technicians with the keeping of records of maintenance work and stock checks, to ensure that stock levels are appropriate and monitored.
* Maintaining stage, lighting, sound, and other equipment as required. Including fault diagnosis and repair, PAT testing.

This is not an exhaustive list of duties. From time to time, you may be required to undertake alternative or additional duties which will commensurate your skills, experience, and capabilities.

ABOUT YOU

We are looking for individuals that can work as part of a team and individually to achieve and deliver **our Values: Creativity, Collaboration, Excellence,** and **Respect.**

**Key Attributes:**

* Passion for theatre / live entertainment
* An exceptional eye for detail for written, numeracy and verbal communication.
* Willingness to learn new skills and implement new methods of working.
* Great team spirit.
* Strong communication and listening skills when dealing with colleagues, members of the public, key stakeholders, and industry colleagues.
* Ability to work effectively during busy times.

**DESIRABLE SKILLS**

* You are a multi-skilled **Technician**, with a passion for all aspects of technical theatre performance venue.
* You will have a working knowledge of get ins and get outs.
* You will have a comprehensive understanding of operating lighting, AV and sound systems.
* You will have a working knowledge of building sets and staging.
* You will have a working knowledge of rigging/flying systems, winches, trusses, and chain hoists.
* You will possess an understanding of electrics in a theatrical environment.
* An understanding of Health and Safety in a theatrical environment.
* Ability to use Microsoft office.
* Experience of counterweight flying systems.

If this sounds like you, we'd love to hear from you. Please submit a CV and Covering Letter as to why you think you are suitable for the role via the Recruitment Portal.

Trafalgar Entertainment is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We welcome applications from people in groups where we are under-represented, for example people with disabilities, from minority ethnic groups, older returners and people who are neurodivergent.

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We are curious, courageous and ambitious, empowering people to challenge and innovate in pursuit of excellence.