

KEY INFORMATION

Role Title	Maintenance Technician
Reports to	Facilities Manager
Responsible for	No line management responsibilities
Hours	40 hours per week
Contract	Permanent
Annual Leave	33 days per annum, inclusive of public bank holidays
Salary	£29,000 - £31,000
Location	Bradford

ABOUT TRAFALGAR ENTERTAINMENT (TE)

Co-founded by Sir Howard Panter and Dame Rosemary Squire in 2017, Trafalgar Entertainment is a premium international live entertainment business focussed on new productions, venue ownership, Performing Arts education, theatre ticketing, the distribution of live-streaming innovative content and the provision of great theatres where people can come together to share in the experience of live entertainment. TE is home to Trafalgar Theatres, The Chiswick Cinema, Trafalgar Theatre Productions, Trafalgar Releasing, Trafalgar Tickets, Stagecoach Performing Arts, Drama Kids/Helen O'Grady Drama Academy, ticketing company London Theatre Direct, Stagedoor, Jonathan Church Theatre Productions, and Imagine Theatre.

ABOUT TRAFALGAR THEATRES

Trafalgar Theatres is the venue-operating division of TE. We currently operate 21 venues; including 14 in the UK regions; the Trafalgar Theatre in London's West End and the Theatre Royal in Sydney. We're growing fast, we're confident in what we do, and we're ambitious about the future. There's never been a better time to get onboard.

We are passionate about entertainment, audiences, and the live experience and we value **Creativity, Collaboration, Excellence and Respect**.

ABOUT BRADFORD LIVE

Be part of a unique venues' team in this reimagined live entertainment and events space at the heart of Bradford's City Centre. Originally opened in 1930 the building has now been fully renovated to bring it back to its former glory as a cultural hub for the city, wider West Yorkshire area and beyond.

Our auditorium can accommodate over 3,500 fans for larger concerts and house more than 3,000 guests in our fully seated configuration. We also have the beautifully restored Ballroom and other ancillary spaces to host events all year round.

ABOUT THIS ROLE

We are looking for an experienced Maintenance Technician with a proven track record in delivering both hard and soft buildings maintenance related services with excellent communication and interpersonal skills. You will be responsible for completing Bradford Live's maintenance tasks, ensuring that the building, facilities, and grounds are maintained to the best possible presentation, safety, and compliance standards and within agreed budgetary parameters.

KEY RESPONSIBILITIES

- Complete all planned preventative and reactive maintenance tasks.
- Ensure effective induction and supervision of contractors on site, in accordance with agreed venue processes and safety system at work procedures.
- Complete building service checks and compliance audits on appropriate digital systems.
- Be a designated keyholder for the venue.
- Fault find on all mechanical and electrical systems and escalate to specialist contractors and service providers where required.
- Complete monthly meter readings and report as appropriate.
- Take ownership of all regular checks regarding water safety and life safety systems.
- Provide support to the Facilities Manager and Building Team, covering periods of absence where necessary.
- Maintenance support for live events as and when required.
- Maintain Health and Safety and Fire Safety procedures.

- Attend any required training as identified by the management team.

This Job Description is not an exhaustive description of your duties. You will be required to adopt a flexible approach to your role and responsibilities. From time to time, you may be required to undertake such alternative or additional duties as may be commensurate with your skills, experience, and capabilities.

YOUR EXPERIENCE

- Experience delivering both hard and soft facilities services.
- Fault finding and conducting maintenance experience on a wide range of equipment and infrastructure.
- Fire Safety, Water Safety and H&S knowledge.
- Experience in maintaining a comparable facility and operating in a fast-paced environment.
- Pro-active working approach.

DESIRABLE SKILLSET

- Mechanical, Electrical, Plumbing qualification.
- First Aid qualified.
- Previous theatre/entertainment sector working experience.
- IOSH Working Safely.

Trafalgar Entertainment is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We welcome applications from people in groups where we are under-represented, for example people with disabilities, from minority ethnic groups, older returners and people who are neurodivergent.

This role may be subject to a Disclosure and Barring Service (DBS) check or other security screening, depending on the specific requirements of the position.

We are curious, courageous, and ambitious, empowering people to challenge and innovate in pursuit of excellence.