

TRAFALGAR THEATRES

KEY INFORMATION

Role Title	Wardrobe Assistant / Dresser
Reports to	Technical Manager
Hours	
Contract	Casual
Annual Leave	
Salary	£13.57 per hour
Location	Eastbourne

ABOUT TRAFALGAR ENTERTAINMENT (TE)

Co-founded by Sir Howard Panter and Dame Rosemary Squire in 2017, Trafalgar Entertainment is a premium international live entertainment business focussed on new productions, venue ownership, Performing Arts education, theatre ticketing, the distribution of live-streaming innovative content and the provision of great theatres where people can come together to share in the experience of live entertainment. TE is home to Trafalgar Theatres, The Chiswick Cinema, Trafalgar Theatre Productions, Trafalgar Releasing, Trafalgar Tickets, Stagecoach Performing Arts, Drama Kids/Helen O'Grady Drama Academy, ticketing company London Theatre Direct, Stagedoor, Jonathan Church Theatre Productions, and Imagine Theatre.

ABOUT TRAFALGAR THEATRES

Trafalgar Theatres is the venue-operating division of TE. We currently operate 21 venues; including 14 in the UK regions; the Trafalgar Theatre in London's West End and the Theatre Royal in Sydney. We're growing fast, we're confident in what we do, and we're ambitious about the future. There's never been a better time to get onboard.

We are passionate about entertainment, audiences, and the live experience and we value **Creativity, Collaboration, Excellence and Respect.**

ABOUT THIS ROLE

Facilitating the needs of the various users and show requirements of Eastbourne Theatres, to undertake the provision of general duties with the full-time technical team.

The postholder is responsible for:

- Assisting with the smooth running of shows and performances within Eastbourne Theatres.
- Helping to maintain and organise costumes.
- Helping performers in and out of their costumes during shows.

ABOUT YOU

You are a hands-on and detail-oriented with a keen eye for costume care and presentation. With experience in wardrobe or backstage support, you understand the fast-paced demands of live performance and thrive in a collaborative, high-pressure environment. You take pride in ensuring costumes are show-ready—clean and correctly set—so performers can step on stage with confidence. Whether you're assisting with quick changes, maintaining costume continuity, or coordinating with performers and the wardrobe supervisor, your calm efficiency, practical mindset, and flexible approach make you an essential part of the backstage team.

JOB ROLE

KEY RESPONSIBILITIES

- Organise costumes and accessories by character and scene.
- Check and set any costume presets on or offstage
- Assist performers with rapid costume changes during the show, often in under a minute.
- Prepare and organise quick-change areas, ensuring they are efficient and accessible.
- Report and track any damages or costume issues to the wardrobe supervisor.
- Assist with cleaning costumes, steaming/ironing.
- To ensure good housekeeping is maintained at all times.
- Ensuring that all Health & Safety legislation relating to the department is observed and be aware of all requirements and safety procedures in place.
- Any other duties as directed by the Technical Manager or appointed representative.

PERFORMANCE MEASURES

- **Attendance and punctuality**
The work is time critical, so it is important to be reliable and arrive on time ready to start work.
- **Task efficiency**
Complete assigned tasks promptly and correctly. Be able to follow cue sheets or running orders without repeated reminders.
- **Flexibility and adaptability**
Willingness to do a variety of tasks (e.g. laundry, ironing, steaming) and adapt to last minute changes.
- **Health & Safety Compliance**
Comply with all health and safety regulations, procedures and practises and report any issues to senior staff.

Trafalgar Entertainment is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We welcome applications from people in groups where we are under-represented, for example people with disabilities, from minority ethnic groups, older returners and people who are neurodivergent.

We are curious, courageous and ambitious, empowering people to challenge and innovate in pursuit of excellence.